

How Do I Customize My Personal/Team Page?

**Special
Olympics**
Southern California



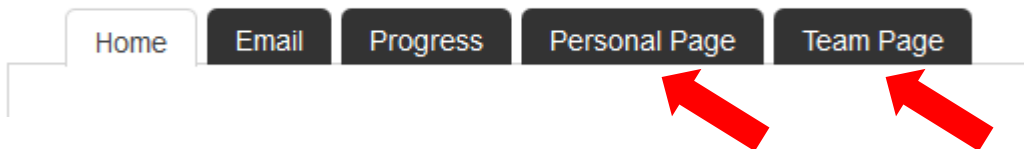
1. Click LOGIN (located on the top right, above the navigation bar)



2. After you login, click PARTICIPANT CENTER or your name in the same location

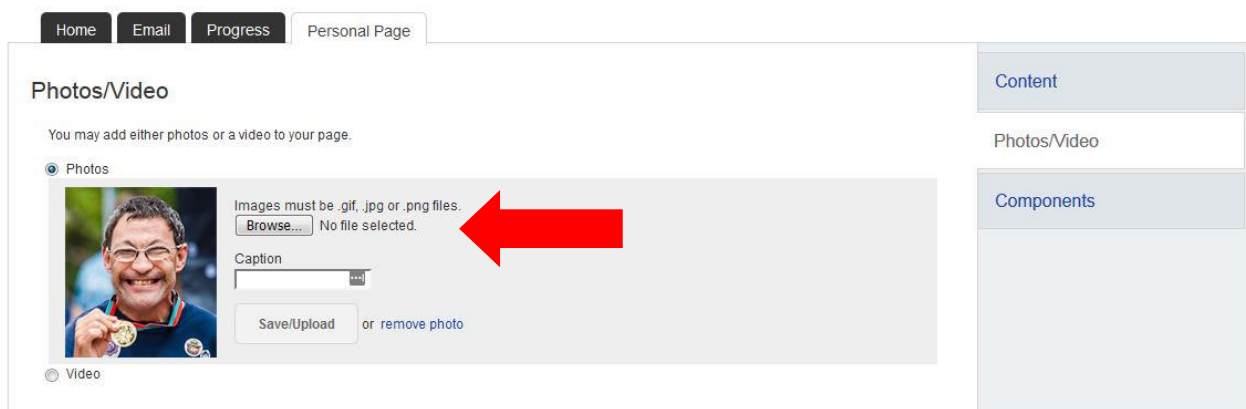


3. Click Personal Page or Team Page to edit your page



4. PHOTOS/VIDEO SECTION

Upload a photo to display on your page and enter a caption for the photo. Recommended size is 300px wide by 400 px high. Then click "Save/Upload"



5. CONTENT SECTION

Edit your Personal/Team Page URL, and customize the heading and text on your page and click “Save”

The screenshot shows the 'Edit Your Personal Fundraising Page' interface. At the top, there are navigation tabs: Home, Email, Progress, and Personal Page. The main heading is 'Edit Your Personal Fundraising Page (View Personal Page)'. Below this, there are three main sections:

- Personal Page URL:** (URL Settings) <http://sosc.comvio.net/goto/user>. This page is Public. A red arrow points to the URL.
- Title:** Welcome to the Fundraising. A red arrow points to the title text.
- Body:** A rich text editor with a toolbar (Bold, Italic, Underline, Font family, Font size, Bulleted list, Numbered list, Indent, Outdent, Link, Unlink, Undo, Redo) and the text:

Donate to Test User

Show your support for Special Olympics Southern California. With your donation, we

 A red arrow points to the body text.

At the bottom right, there are 'Preview' and 'Save' buttons. A small note at the bottom center states: 'The Preview will open in a new window, but will not save your changes.'

On the right side, there is a sidebar with 'Content' and 'Components' sections. 'Content' includes 'Photos/Video' and 'Components'.

6. Click View Personal Page or View Team Page to view what it looks like, go back and make edits as needed.

Two buttons are shown, each with a red arrow pointing to the right:

- Edit Your Personal Fundraising Page (View Personal Page)**
- Edit Your Team Fundraising Page (View Team Page)**